

## Record of Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Councillor Charlotte Dickson
<b>Key decision?</b>	No
<b>Date of decision</b> (same as date form signed)	
<b>Name and job title of officer requesting the decision</b>	Ben Border Leisure projects officer
<b>Officer contact details</b>	Tel: 01235 422203 Email: <a href="mailto:ben.border@southandvale.gov.uk">ben.border@southandvale.gov.uk</a>
<b>Decision</b>	To authorise the head of service with responsibility for leisure, in accordance with the terms and conditions of the Faithful+Gould (F+G) delivery agreement, to authorise F+G to appoint <b>Saunders Boston</b> as the Lead Consultant for the design sub-contractor to provide the design services for the Wessex leisure centre project.
<b>Reasons for decision</b>	<p>Vale of White Horse District Council appointed F+G (in accordance with the terms and conditions of the Scape framework contract for Asset management, surveying and design services) as a single organisation to oversee the delivery of the Wessex leisure centre project. Under this agreement, F+G directly provide the project management and cost consultant roles for the project and are responsible for the procurement and appointment of the design sub-contractors on a back to back basis of the F+G delivery agreement.</p> <p>F+G followed their procurement process for this type of appointment and its estimated value.</p> <p>F+G presented officers with a long list of experienced and established architectural firms that met the criteria of organisations with a proven track record of delivering leisure centres and in particular, swimming pools. This was shortlisted to six that both F+G and Vale officers determined best met the projects requirements.</p> <p>F+G received four compliant tender responses to the Invitation To Tender (ITT). Both F+G and Vale officers evaluated tenders against the ITT criteria of 50 per cent</p>

price and 50 per cent quality. Different weightings were applied to questions to reflect their importance to the project delivery.

Following detailed evaluation and post-tender clarification meetings, F+G produced a Tender Report recommending that the highest scoring tender is accepted, and Saunders Boston appointed to undertake this role.

The evaluation rankings were as follows:

Rank	Company	Weighted Score
1	Saunders Boston	88.45%
2	B	87.45%
3	C	87.25%
4	D	82.70%
5	E	Non-compliant tender
6	F	Did not submit

Vale Officers agree with the recommendation to appoint **Saunders Boston**.

**Alternative options rejected**

An Individual Cabinet Member Decision was taken in September 2016 that authorised head of corporate strategy to enter into a delivery agreement with F+G.

The decision to procure and appoint the design sub-contractors for the project forms part of the scope of services to be provided by F+G. Therefore there is no alternative option available for the procurement of the design sub-contractors.

**Legal implications**

External legal support has been provided by Sharpe Pritchard who reviewed, advised the council on, negotiated and prepared the required legal documents for the delivery agreement with F+G.

**Financial implications**

The Wessex leisure centre has an approved capital budget of £18.8 million and a remaining revenue budget of £65,000 for the initial feasibility work (RIBA Stages 0 and 1).

F+G assessed the fees and are satisfied that these are reasonable and competitive for a project of this size and complexity procured by way of a single stage Design and Build contract. Fees are within the expected range of 11 per cent and 13 per cent of the construction costs.

The current cost plan demonstrates that professional fees (includes design sub-consultants, contractor detail design fees, other consultants identified, surveys and statutory fees) for the Wessex leisure centre project total £1,515,013 this equates to 11.2 per cent of the construction



	cost and within the capital budget allocated for these services.			
<b>Other implications</b>	None.			
<b>Background papers considered</b>	None.			
<b>Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?</b>				
<b>List consultees</b>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	Ward councillors	Ward representatives for:  Grove North  Wantage and Grove Brook  Wantage Charlton  Hendreds  Ridgeway  Steventon and the Hanneys	No responses  Agreed  No response  No response  No response  Agreed	        08 March 2017        08 March 2017
	Legal	Pat Connell	Agreed	07 March 2017
	Finance	Simon Hewings	Agreed	07 March 2017
	Corporate strategy	Clare Kingston	Agreed	07 March 2017
	Communications	Gavin Walton	Agreed	07 March 2017
	Procurement	Andrew Down	Agreed	07 March 2017
	Strategic Management Board	David Hill		
	<b>Confidential decision?</b> If so, under which exempt category?	No.		
<b>Call-in waived by Scrutiny Committee chairman?</b>				
<b>Cabinet member's signature</b> To confirm the decision as set out in this notice.	Signature _____  Date _____			

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

For Democratic Services office use only		
Form received	Date:	Time:
Date published to Scrutiny Committee	Date:	
Call-in deadline	Date:	Time: